

TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING

JULY 25, 2018

Commissioners:

Robert Adams, Chairman
Richard Griffith, Vice-Chairman
John Correia
Steve Crowinshield
Kenneth Gibson
William Manganiello
Steven Perry

Treasurer/Secretary

Dianne Tavares

Meeting called to order at 7:00 p.m.

Roll call taken: Bob Adams - present
Richard Griffith - present
John Correia – present
Steve Crowninshield – present
Kenneth Gibson- present
William Manganiello – present
Steve Perry – present

Airport Engineers:

Airport Solutions Group –

1. Airport Engineers Projects Update - Chris Willenborg

1. Airport Solutions Group
2. Miscellaneous Items –“ Supplemental Appropriation" of \$1B for AIP eligible projects. Deadline for submitting application for the “ Supplemental Appropriation” is October 31, 2018. Construction projects are AIP eligible and are 100% funded by FAA. No local share.

2. Secretary Report June 27, 2018 Meeting

Motion to Accept: Steve Crowningshield

Second: Kenny

All in Favor: yes Opposed: So Voted:

3. Treasurer's Report – July 2018

Monthly Income	-	\$17,706.14
Monthly Expenses	-	<u>(16,866.28)</u>
Cash Flow		\$ 839.86

Current Balance 25	\$ 63,634.58
25 Veg. Aside	40,000.00
20 Grants Ledger	(75,624.30)
22 Grants Ledger	14,720.63
01 Payroll Acct	<u>45,331.00</u>
Annual Net	(\$1,349.14)

Motion to Accept: Dick

Second: Kenny

All in Favor: yes Opposed:

4. Airport Manager's Report:

1. Fuel Survey

There was a price increase. Decided to leave price at \$5.30

2. Airside Inspections – Tiedowns, Lights, Fuel Farm – is going to be up and running.

5. Old Business

1. Oil -Water Separator Phase I – Project Update

Oil-Water Separator has been installed and completed last month. ASG is in the process of doing the final billing and close out.

2. 2016 Wildlife Hazard Assessment Plan – Project Up

Waiting from comments from FAA and MassDot.

3. Self Fuel Installation – Update

Parts were delivered to the airport. Installation should be done by the end of the week. ASG will come out to do inspection.

4. 2018 Purchase Tractor/Mower Grant Application

Tractor was delivered and is being used. Boom mower hopefully to get this coming year.

5. Obtain Avigational Easements on Neighbors' Land Cleared at 22 End
Update - Bill M No update at this time.

6. Perimeter Wildlife Fence Improvement Phase I Project - Update
FAA will be releasing the AIP grant offer.

7. New Terminal Building

Rick Lasdin and Craig Schuster meet with DPW team to talk about the airport administration building. ASG followed up with MassDot and received the go ahead to coordinate with Nitsch Engineering who did all the cost estimates for all the utilities. Dead line is Labor Day.

8. RFP – Bill

RFP is at the law dept. Bill is to follow up on the RFP

6. New Business

1. Transient parking update.

Still getting information on that. Transient parking will remain the same until changes can be made. Board that was near line shack has been moved next to the gate. Board has tiedowns available. Yellow tiedown ropes have been placed in front of the FBO. New sign will be made up to notify transients to park in the yellow tiedown areas, and report to the office so the airport will know who they are.

2. Security System update

Dick, John, and Steve Crowninshield and Officer Henault had a meeting to discuss the security system. In the next 30 days changes will be made to the badges and pin numbers. Steve Crowninshield went to the Mansfield Airport after the security meeting. Security is a big issue. Everyone that goes through the gate is accountable. Numbers are changed every thirty days. Once the security system is complete, the airport would like the police and fire to come down and hopefully do an exercise there, and look at the equipment.

3. Estimate for radios.

ASG to see if there is a grant available.

5. NDB Decommissioned. Roll call vote:

Steve Perry yes
John Correia yes
Steve Crowninshield yes
Bill Manganiello yes
Dick Griffih yes
Kenny Gibson yes
Bob Adams yes

7. Public Input – Public Comment Period On Items Appearing On Agenda

Mike Dupont
136 Macomber St.
Berkley, MA

New security system that the airport is coming up with, are you going to have it ready for a vote by the whole commission next month. Have you considered putting in a call box? It would ring the manager or the businesses. Only if someone answers can they be let in. Then there would be no problem with issuing cards. It has been used in Plymouth for years, something to consider.

Vote to start changing the pins. Motion to start cleaning up the security

Motion to Accept: Dick
Second: Steve Crowninshield
All in Favor: yes Opposed:

Motion to Adjourn: Bill
Second: Kenny
All in Favor: Yes Opposed:

3. Adjourn

8. Next Regularly Scheduled Meeting: August 29, 2018 at 7:00 p.m. in the
Taunton City Council Chambers, 141 Oak Street, Taunton, Massachusetts 02780

Individuals with disabilities, who require assistance or special arrangements to attend, please contact the Airport Manager at 508-821-2973. We request that you provide a 48 hour notice so that the proper arrangements may be made.